

**MICHIGAN LAW ENFORCEMENT OFFICERS  
MEMORIAL MONUMENT FUND COMMISSION**

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Meeting Minutes of June 1, 2017

Meeting No. 96

CALL TO ORDER: The meeting of the Michigan Law Enforcement Officers Memorial Monument Commission was opened by John Szczubelek at 1:10 p.m. in the Ottawa Building, Upper Level, Conference Room 5.

Members Present: Katy Sherwood, Mary Johnson, Lin Emmert, Ken Rochell, Diane Philpot (phone), Howard Ryan, John Szczubelek, Dane Hengesbach and Kerri Droste

Guests: Joel Gordon (DTMB), Dave Hiller (FOP), Andrew Belanger (DTMB), Barb Lezotte Miller, Brady (Lezotte Miller)

1. Approval of Meeting Minutes from May 4, 2017

Chair, John Szczubelek requested a motion to approve the meeting minutes of the May 4, 2017 meeting. Motion made by Lin Emmert to approve the minutes seconded by Mary Johnson. MOTION CARRIED.

2. Financial Update:

Financial statement was reviewed by the Commission. There were no major donations received or expenses paid this month.

3. Website Update:

- Andrew Belanger from DTMB attended the meeting and discussed preliminary next steps for making possible upgrades to the website. Andrew displayed the template that the State of Michigan is moving to for its web pages and suggested a [michigan.gov](http://michigan.gov) wireframe to provide a consistent look and feel and provide a universal brand identity.
- The question of cost was asked. Dane will attempt to pull together an estimate. Difficult to do because it's based on traffic and content.
- In addition to the website, the Commission needs to be aware of the social media policies. Andrew and Christyn are meeting with Mary, John and Lin on Wednesday. The Commission is looking for a contact name for the eStore- Who in Treasury is the contact? The Commission would like to look at options to simplify the donation process. Howard will identify a contact within Treasury. EMichigan team would be integral in making changes behind the scenes.

4. Fundraising and Media Efforts:

- Interviews in Flint, Detroit, Saginaw, and Lansing. Was suggested the Grand Rapids market as well. Joel provided a contact.
- Video is out. Op Ed out in LSJ. Looking at Detroit News as well.
- FOP met with 8 Point last week to review the potential donor list.
- Golf outing last week and donation is forthcoming.
- Would like video added to webpage.
- Lezotte Miller looking for email group/contacts to distribute news releases. John can provide agency law enforcement organizations contacts. Commission will have to work on donator email addresses.

5. Donor Acknowledgement/Signage:  
DTMB requested an informal review of legal impediments regarding signage/recognition on location from the A.G.'s Office. None were found. We are still waiting on final approval from DTMB.
  
6. Display of Monument:
  - The Commission received approval to display the monument at MSP Headquarters.
  - Need a display board as well to provide description.
  - Ken is finalizing where in Headquarters it will be displayed.
  - Need to determine how much space is needed for the display boards and the monument display.
  - Suggested Commission members go on site to determine the best location.

Motion for adjournment made by John Szczubelek and seconded by Lin Emmert. MOTION CARRIED and meeting adjourned at 2:06 p.m.